

Minutes - Shadforth Parish Council

In accordance with Paragraph 7 & 10 (2)(b) of Schedule 12a of the Local Government Act 1972, Members are hereby summoned to attend a meeting of the Shadforth Parish Council, Tuesday 9th April 2024 at 6.00pm at Sherburn Hill Hub.

- 1-090424 Attendees:
Cllrs Thompson, Martin, Beattie, Flude, Nixon and Parish Clerk.
- 2-090424 Apologies: None.
- 3-090424 To receive disclosures of interest in any matters on the agenda: Cllrs Martin, Beattie and Flude disclosed an interest in allotments. Cllr Martin and Nixon disclosed an interest in Sherburn Hill Hub.
- 4-090424 To agree that the minutes from the last ordinary meeting of March 12th 2024 are a true record: Agreed
- 5-090424 To receive an update from the Clerk: A garage tenancy application has been received and has been added to the waiting list. We are currently advertising 5 councillor vacancies for parishoners to join the Parish Council and we have received some interest. An Expression of Interest form has been emailed to applicants. If you are interested in becoming a councillor for Shadforth and Ludworth wards, please email the Clerk shadforthpc@hotmail.co.uk. We hold one 2 hour meeting a month, usually the 2nd Tuesday of each month.
The Parish Clerk has began updating the Council's website and will have this completed as soon as possible. Agenda's and minutes can still be accessed on the website.
- 6-090424 To agree any payments that need to be made:
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| Contractor Invoice (Cemetery) | £608.34 |
| Clerk Salary | £421.97 |
| Clerk Expenses | £11.93 |
- 7-090424 To receive an update on Shadforth Cemetery: Clerk to seek further quotes for a new path to be built in the cemetery. Work to create a new Interment area is underway and our contractor tells us he should have this complete by mid May. This is situated on the left side of the cemetery and we apologise for any disruption while this work is being carried out. Bird boxes have been placed around the cemetery. There will be monthly grass cuts in cemetery, weather permitting.
- 8-090424 To consider and agree to co-opt or not co-opt a request to become a parish councillor: A request to become a parish councillor has been agreed after submission of an Expression of Interest form. We

welcome Jude Heron to join the Parish Council. Jude has lived in and around the area for many years and is looking forward to assisting the Parish Council's decision making.

- 9-090424 To discuss and agree or not an allotment allocation policy that when there is a waiting list, priority goes to a person living in a household which does not already have an allotment tenancy and agree a date for implementing this policy: [This has now been agreed but the councillors need to agree a date for implementation. More to follow next month.](#)
- 10-090424 To discuss and agree or not a garage allocation policy that when there is a waiting list, priority goes to a person living in a household which does not already have a garage tenancy and agree a date for implementing this policy: [Agreed that from 9th April 2024 only one garage per household will be allocated, unless there is no other person on our waiting list. Current tenancy agreements are not affected.](#)
- 11-090424 To discuss and agree a policy regarding flammable materials in allotments and garages: [We are unsure how the parish Council can implement this; the Clerk is to seek further guidance.](#)
- 12-090424 To receive an update on communications received: [None](#)
- 13-090424 To receive an update on creating a mining memorial in Sherburn Hill: [All the materials are now sought and we are waiting for DCC to agree and issue paperwork.](#)
- 14-090424 To receive an update on creating a community woodland walk on a piece of land owned by DCC: [A £500 grant received has been received from In Your Neighbourhood. The next step is to meet the landscape architect and construction company. Once construction is complete, DCC will adopt and maintain the area. Cllr Thompson is seeking further funding. The plan includes a sensory area with easy access, insect houses, flower beds and small growing trees.](#)
- 15-090424 To consider and agree or not agree any requests for funding: [No requests received this month.](#)
- 16-090424 To receive updates from Parish Councillors: [Cllr Thompson gives us an update on Sherburn Hill Park. The work is now complete and park benches have been donated, which will be situated just outside the park area.](#)
- 17-090424 To receive updates from County Councillors:
- 18-090424 Public questions or comments, 5 minutes max:
- 19-090424 Matters arising from previous minutes which have not been covered above: [Clerk to re-instate the Parish Council's Facebook page.](#)

20-090424 To receive any items for the next meeting: [None](#)

21-090424 Any other business: Future planned Parish Council meetings – [Tuesday 14th May, Tuesday 11th June, Tuesday 9th July. No Parish Council meeting in August.](#)